**Chicago Theological Seminary**

**A PROJECT IN MINISTRY PAPER**

**SUBMITTED TO THE CHICAGO THEOLOGICAL SEMINARY**

**FACULTY IN THE CANDIDACY FOR THE DEGREE OF**

**DOCTOR OF MINISTRY IN PREACHING**

**BY**

**CHICAGO, ILLINOIS**

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ABSTRACT

Author: Last name, First name, Middle initial.

Institution: Chicago Theological Seminary

Degree Received:

Title: (Type your thesis title using title case i.e. capitalize the first letter of major words)

Supervising Professor:

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To my wonderful partner XYZ

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LIST OF ABBREVIATIONS

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GLOSSARY

cHAPTER 1.

introduction

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**Subheadings Third Level (Left-justified, Bold, and Capitalized First Initials)**

Subheadings fourth level (Left-justified and Capitalized only; sentence capitalization)

*Subheadings fifth level*. (Run-in heading at the beginning of paragraph with italicized font and a period at the end)

## Block Quotations

Present a prose quotation of five or more lines as a block quotation. Introduce the quotation in your own words in the text... If you introduce the quotation with a complete sentence, end the sentence with a colon. If you use only an attribution phrase such as notes, claims, argues or according to along with the author’s name, end the phrase with a comma. If you weave the quotation into the syntax of your sentence, not use any punctuation before the quotation if not punctuation would ordinarily appear there (see the second example below).

Single space a block quotation, and leave a blank line before and after it. Do not add quotation marks at the beginning or end, but preserve any quotation marks in the original. Indent the entire quotation as far as you indent the first line of a paragraph…If you quote more than one paragraph, do not add extra line space between them, but indent the first line of the second and subsequent paragraphs farther than the rest of the quotation.[[1]](#footnote-1)

1. Jackson begins by evoking the importance of home:
2. Jacskson argues,
3. He observed that

Chapter 2

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1. Kate L. Turabian, *A Manual for Writers of Term Papers, Theses and Dissertations*, rev. Wayne C. Booth, Gregory G. Colomb, and Joseph M. Williams, 8th ed. (Chicago: University of Chicago Press, 2013), 349. [↑](#footnote-ref-1)